

## GASSAR 2022 Online Dues Collection

The dues collection process is ready to kick off for 2022. Your chapter has elected to participate in the online dues process this year after a highly successful rollout to a pilot program for 2021. For those of you that participated in the pilot program, this document will serve as a review and an information source should you membership have questions.

Before getting into the mechanics of the online dues payment process, here are a few basics for 2022 dues collection:

- The deadline for submission of dues is **October 31, 2021**, and must be received by the GASSAR Secretary by this date. This deadline applies to both dues paid online and by check.
- Online dues payments are optional. Members may still choose to send checks directly to the chapter. Submission of chapter dues payments to GASSAR must follow guidelines provided by the GASSAR Secretary.
- Funds received by GASSAR through the online process on behalf of the chapter will be paid via check monthly by the GASSAR Treasurer. Reports will be provided regularly by the GASSAR Secretary showing all online dues activity for your chapter.
- GASSAR incurs processing fees for online payments. These fees equal 3.459% of the transaction amount plus \$0.49 per transaction. Since these fees are not included in the National, State or Chapter fee structure, the fees are added to the amount charged for online payments. For example, a chapter charging \$10.00 annual dues for a regular member, the chapter dues will appear as \$10.46. Similar adjustments are made for the National and State dues, with the \$0.49 per transaction fee being included in the State dues amount (e.g. \$19.16 for a regular member). Chapters electing to have optional payments in variable amounts will receive those payments net of the 3.549% fee (e.g. a chapter asking for donations in any amount will receive that donation less the 3.549% fee (e.g. a \$10.00 donation will produce a \$9.65 receipt to the chapter).
- The online dues process consists of two steps, registration and then payment. The registration process is simply setting up an account for the member and verifying their information. The verification step is necessary for two reasons: to ensure that only GASSAR members can login to the member area; and to ensure that the information provided by the member is accurate since payments are processed and credited to them automatically based on this information (during the 2021 pilot program, approximately 10% of all members registering made mistakes by either entering an incorrect national/state member number or stating an incorrect membership type. Members that registered for the 2021 pilot program are already registered and do not need to register again. **An email address can only be used in association with one member.** For families with more than one member using the same email address, the registered member may pay dues for family members, or others, from their login. Instructions for doing this are shown below.

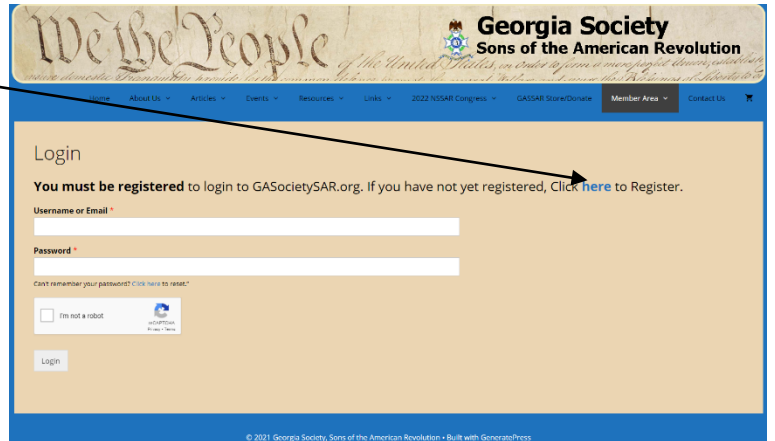
The process is intuitive, but I have attempted to anticipate any questions that may arise.

## Registration

Registration is accomplished by visiting the GASSAR website at [www.gasocietysar.org](http://www.gasocietysar.org) and selecting "Login" under "Member Area" on the top bar menu (see right) or by going directly to [www.gasocietysar.org/login](http://www.gasocietysar.org/login).



This page will then open. If the member is not registered, click on "here" in the top line that reads "You must be registered to login to GASocietySAR.org. If you have not yet registered, Click [here](#) to register". If the member is already registered, skip to Dues Payments.



The registration page is straight forward. Note that only 21 of the 35 GASSAR chapters have chosen to participate in the online dues payment program. To register, you must be a member of one of these chapters (listed on page). The member simply fills in the required information. It is critical that the correct national/state membership numbers be provided along with the current membership type (e.g. regular, junior, lifetime, junior lifetime or exempt). When complete, click "I am not a robot" and then "Register Now". A page will then display acknowledging the registration and a notice that the information must be verified by the system administrator prior to account activation. This can take up to 24 hours as the administrator is not monitoring requests 24 hours/day.

### Register

The member area of the GASSAR website is only for the online payment of dues. Please note that online dues payment is only available for GASSAR Chapters that have chosen to participate. The chapters listed below are the only chapters currently participating:

Athens	George Walton	Mill Creek
Atlanta	John Collins	Mount Vernon
Blue Ridge Mtns	John Milledge	Piedmont
Brier Creek	Little River	Robert Forsyth
Cadmus Puzoski	Lynan Hall	Valdosta
Edward Telfair	Marques de Lafayette	William Few
Fall Line	Marshes of Glynn	Wiregrass

This information will be reviewed prior to activating your account. It is essential that all information is accurate to ensure that your payment is credited properly to you! You will receive an email notifying you of approval which may take up to 24 hours.

First Name \*  Middle Name  Last Name \*  Post

Chapter \*  NSSAR Number \*  GASSAR Number \*  Member Type \*

Phone

Username \*

This is the name you will use when logging in, please remember this

Email \*

Password \*

This is the password you will use when logging in, please remember this

I'm not a robot

**Dues Payments**

Payment of dues is accomplished by visiting the GASSAR website at [www.gasociety.sar](http://www.gasociety.sar) and selecting "Login" under "Member Area" on the top bar menu (see image in Registration above) or by going directly to [www.gasociety.sar/login](http://www.gasociety.sar/login). When the login page is displayed, enter the username and password. Click "I'm not a robot" and "Login". If the password is forgotten, there is a link below the password field that will take you to instructions on how to reset the password.

The Member Area page will load and provides three payment options.

**Pay Dues**

Select "Pay Dues" to pay dues for the logged in member. The Dues Collection page will load and will be prepopulated with the member information, the dues structure appropriate for that chapter and member type, and optional payments as applicable.

## Dues Collection

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Chapter	NSSAR Number	GASSAR Number
<input type="text" value="Atlanta"/>	<input type="text"/>	<input type="text"/>
Email	Phone	
<input type="text"/>	<input type="text"/>	

### 2022 Dues and other payments

A nominal fee has been added to cover transaction fees

#### Required Payments

National Dues (Regular Member)  
Price: \$ 36.05

State Dues (Regular, Lifetime)  
Price: \$ 18.84

Atlanta Chapter Dues (Regular, Lifetime)  
Price: \$ 17.51

#### Optional Payments

##### State Options

Friends of the NSSAR Library in Louisville - \$25.75

Become a Georgia Fellow - \$257.48

##### Chapter Options

Become an Atlanta Fellow - \$205.97

Donate any amount for VA Coupon Books for Veterans (Atlanta Chapter)

#### Total Amount

\$ 72.40

Cancel

Clicking Pay Now will redirect you to PayPal where you may pay with your PayPal account, Credit Card or Debit Card



I'm not a robot

Pay Now



🛒 \$338.12 USD

### Pay with PayPal

With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more.

[Forgot password?](#)

Log In

or

Pay with Debit or Credit Card

All members will have the opportunity to make some optional payments: Friends of the NSSAR Library in Louisville - \$27.75; Become a Georgia Fellow - \$257.48; and if the member's chapter has identified one or more optional chapter programs. To contribute in any of these programs, click on the field and choose to participate or enter the donation amount if prompted.

Once any options have been selected, click "I am not a robot" and then "Pay Now". The member will be redirected to the PayPal login screen. Payment can be made by logging into PayPal or if preferred, payment can be made directly with a credit or

debit card by clicking on the link below the login area "Pay with Debit or Credit Card".

If the member changes their mind and prefers not to pay their dues at this time, click "Cancel and return to Georgia Society Sons of the American Revolution".

Follow payment instructions displayed.

Upon completion of payment, the user will be redirected to the GASSAR website.

### Pay Dues for Family Member

Only one member account may be established for an email address. For households or families where there may be multiple members using the same email address, or a member simply wants to pay the dues of another member, the ability to pay someone else's dues has been provided.

On the Member Area screen select "Pay Dues for Family Member". The payment process is identical to the member payment process outlined above other than information about the member being paid for must be provided (see below). Simple fill in the requested fields and follow the above process. It is critical that the Name, NSSAR Number, GASSAR Number and Member Type to be entered accurately to ensure that the member receives credit for his dues. If in doubt, please verify first.

I'm paying dues for

<b>His First Name *</b> <input type="text"/>	<b>His Middle Name</b> <input type="text"/>	<b>His Last Name *</b> <input type="text"/>	<b>His Post</b> <input type="text"/>
<b>His Chapter *</b> Select Chapter <input type="text"/>	<b>His NSSAR Number *</b> <input type="text"/>	<b>His GASSAR Number *</b> <input type="text"/>	<b>His Member Type *</b> Select Member Type <input type="text"/>
<small>His membership in this Chapter will be verified</small>			<small>His membership status will be verified</small>
<b>His Email *</b> <input type="text"/>	<b>His Phone</b> <input type="text"/>		

### Dual Memberships

A member in good standing in a GASSAR chapter may elect to become a dual member of another GASSAR chapter. Provision to pay dual membership dues for any of the chapters participating in the online dues payment program can be made online. To be a dual member of another chapter, the member only needs to pay the chapter dues for that chapter.

On the Member Area screen select "Dual Memberships". The Dual Membership page will be loaded, again with the member's information preloaded on the page. Up to six dual memberships may be paid per visit to this page.

In the dropdown list select the chapter for the dual membership. Once selected, the option for another will be displayed and repeat until six chapters are selected or all desired chapters have been chosen. It is important to review the selections to ensure that only desired chapters have been selected. Once all desired dual memberships have been selected, proceed to payment.

You may pay Online Dual Membership dues using this form for up to six chapters at a time. To pay for more than six dual memberships, revisit this form after making initial payments. Dual Membership dues to other chapters must be arranged directly with those chapters. A nominal fee has been added to the chapter dues to cover transaction fees

**Dual Membership #1**

Mill Creek - \$ 20.90

**Dual Membership #2**

Choose Chapter - \$ 0.00

Proceed to payment if no additional dual memberships are desired

**Total Amount**

**\$ 20.90**

The payment process is identical to the two other payments outlined above.