



GEORGIA SOCIETY, SAR
CHAPTER PROCESSES QUICK
REFERENCE GUIDE



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Address, Email, Phone change

1. Chapter. Completes this form:
<http://gasocietysar.org/sourcebook/10%20Chapter%20Reporting/10.05F%20Change%20of%20Address%20Form.doc>
 - a. Sent to State Secretary & Jonathan Toone
jtoon@sar.org, gassarsecretary@gmail.com

Deaths

1. Chapter send 10.04f to State Secretary and State Chaplain Bill Floyd (wnfloydjr@att.net), and Jonathan Toone jtoon@sar.org
 - a. <https://gasocietysar.org/sourcebook/10%20Chapter%20Reporting/10.04F%20Obituary%20Report%20Form.doc>
 - b. The chapter secretary is responsible for submitting the form to State Chaplain and State Secretary.
2. Chapter: Go to national website for reporting compatriot deaths.
 - a. Filled out online
<https://members.sar.org/media/uploads/pages/201/LV1QIQw2QFfh.pdf>
 - b. When you fill it out online hit the submit tab and it should go to National.

Application Status (to check Applications status)

<https://members.sar.org/login?redirect=//www.sar.org>

<https://www.sar.org/compatriots/member-tools/application-status-report>

- a. Application status report

Member Look Up

<https://sarpatriots.sar.org/member/search/>

Reinstatements

1. Chapter: Form: 11.4.F : Application for reinstatement of GASSAR Member
<https://gasocietysar.org/sourcebook/11%20State%20Reporting/11.4.1F%20%20Application%20for%20Reinstatement%20for%20GA%20SAR%20Member.doc>
2. Chapter: Sends form and check to State Secretary

Dues Table

MEMBERSHIP DUES (Effective 8/1/2018)					
Membership Type	National Dues	State Dues	Chapter Dues	Member Pays Chapter	Chapter Pays GASSAR
Regular:	\$35.00	\$18.00		\$53.00	\$53.00
Life Member:	-	\$18.00	\$0.00	\$18.00	\$18.00
Dual-Instate (Primary in Georgia):	-	-	\$0.00	\$0.00	\$0.00
Dual-Outstate (Primary in other State):	-	\$18.00	\$0.00	\$18.00	\$18.00
Junior:	\$5.00	\$5.00		\$10.00	\$10.00

NOTE: For members who reinstate after 9/1, the reinstatement covers the current year and next year.

Reinstatement/Transfer

1. Member: Must have a copy of their record copy of the application
 - a. Include \$10 for record copy if not available
2. Member: Check for National and state dues
3. Chapter or Member: Reinstatement/Transfer form:
 - a. Come from chapter.
 - b. May come from applicant.
<https://gasocietysar.org/sourcebook/11%20State%20Reporting/11.4.2F%20Application%20for%20Reinstatement-Transfer%20-%20Form%200918.pdf>
4. Chapter/member: Mails check, application and record copy to State Secretary of incoming state

Application Fees & Dues Table

APPLICATION FEES & DUES (Effective 8/1/2018)							
Application Type	National		State		Chapter Fees & Dues	Applicant Pays	Check to GASSAR
	Fees	Dues	Fees	Dues			
New Regular Application	\$80.00	\$35.00	\$10.00	\$18.00		\$143.00	\$143.00
Regular App. Family Plan <i>Additional relatives on Same Transmittal Sheet w/ONE SET OF DOCUMENTATION</i>	\$30.00	\$35.00	\$10.00	\$18.00	\$0.00	\$93.00	\$93.00
Supplemental	\$60.00	-	\$10.00	-	-	\$70.00	\$70.00
Supplemental Family Plan <i>Additional relatives on Same Transmittal Sheet w/ONE SET OF DOCUMENTATION</i>	\$30.00	-	\$10.00	-	-	\$40.00	\$40.00
Reinstatement <i>(No Record Copy because member has a GA #)</i>	-	\$35.00	-	\$18.00	\$0.00	\$53.00	\$53.00
Reinstatement Transfer <i>From Another State. \$10 only required if not submitting your SAR Record Copy</i>	\$10.00	\$35.00	-	\$18.00	\$0.00	\$63.00	\$63.00
Transfer <i>Mid-Year Currently Active from Another State. \$10 only required if not submitting your SAR Record Copy</i>	\$10.00	-	-	\$18.00	\$0.00	\$28.00	\$28.00
Life Membership National	See Application Form	-	-	-	-	\$0.00	See Application Form
C.A.R. Transfer 18-22 to Adult	-	\$35.00	-	\$18.00	\$0.00	\$53.00	\$53.00
Junior Member <18 <i>New Lineage or New Patriot Ancestor</i>	\$60.00	\$5.00	\$10.00	\$5.00		\$80.00	\$80.00
Junior Member <18 <i>Using DAR or SAR Record Copy Lineage</i>	\$30.00	\$5.00	\$10.00	\$5.00		\$50.00	\$50.00
Junior Member <18 <i>Currently Active in N.S.C.A.R.</i>	\$30.00	\$5.00	\$10.00	\$5.00		\$50.00	\$50.00
REGULAR Member Transfer From YOUTH Membership <i>BEFORE AGE 29</i>	-	\$35.00	-	\$18.00	\$0.00	\$53.00	\$53.00
JUNIOR Member Transfer From YOUTH Membership <i>BEFORE AGE 18</i>	-	\$5.00	-	\$5.00		\$10.00	\$10.00
Memorial	\$80.00	\$35.00	\$10.00	-	-	\$125.00	\$125.00

Transfers

Transfer In (TRI)

1. Demitting State Secretary: State secretary of previous state society send form to GASSAR State Secretary stating member is in good standing
 - a. Form 0919 Application for transfer of membership
<https://members.sar.org/media/uploads/pages/400/BfTT3Ha3xzF9.pdf>
 - b. Chapter secretary from outbound state chapter fills out form.
2. Demitting State Secretary: Sends to State Secretary of incoming state, who completes the rest of the form.
3. Form sent to state secretary of that society outbound society.
4. State Secretary completes the "To the XXXXX State Society", "xxxxx" Chapter.
5. Emailed to the State Society Secretary.
6. Must have
 - a. State society dues
 - b. A record copy of their application
 - c. If not, include \$10, and we can order record copy
7. Use transfer form.

In-State Transfer:

1. From Chapter: Transfer form 10.01F sent from inbound chapter to State Secretary

<http://gasocietysar.org/sourcebook/10%20Chapter%20Reporting/10.01F%20Transfer%20of%20Chapter%20Membership%20Form.doc>

Transfer Out:

1. Chapter: Transfer form 11.5F sent from outbound chapter to State Secretary
<https://gasocietysar.org/sourcebook/11%20State%20Reporting/11.5F%20Application%20for%20Transfer%20Form%200919.pdf>
2. State Secretary: Form completed by State Secretary
3. Form sent to receiving State Secretary, with note denoting member is in good standing

Reinstatement/Transfer

5. Member: Must have a copy of their record copy of the application
 - a. Include \$10 for record copy if not available
6. Member: Check for National and state dues
7. Chapter or Member: Reinstatement/Transfer form:
 - a. Come from chapter.
 - b. May come from applicant.
<https://gasocietysar.org/sourcebook/11%20State%20Reporting/11.4.2F%20Application%20for%20Reinstatement-Transfer%20-%20Form%200918.pdf>
8. Chapter/member: Mails check, application and record copy to State Secretary of incoming state
9. State Secretary (inbound): Mails application, check and transmittal form to NSSAR
10. NSSAR: responds with email indicated reinstatement complete

Dual Membership – Internal/GASSAR

1. Chapter: See 10.08 Dual Membership Request information in Sourcebook:
<https://gasocietysar.org/sourcebook/10%20Chapter%20Reporting/10.08%20Dual%20Membership%20Request.doc>
2. Chapter: Complete 10.08F Dual Membership Form:
<https://gasocietysar.org/sourcebook/10%20Chapter%20Reporting/10.08F%20Chapter%20Dual%20Membership%20Form.doc>
3. Chapter: Any fees for this membership are sent directly to the chapter.

Dual Membership – Other State/GASSAR

1. Member: Completes this form:
 - a. <https://www.sar.org/wp-content/uploads/2019/11/Dual-Membership-Application.pdf>
2. Member sends form to State Secretary of the desired State Society
3. Primary State Secretary confirms member is in good standing

Chapter Change of Officers

1. Chapter:
Complete Form:
<http://gasocietysar.org/sourcebook/10%20Chapter%20Reporting/10.07F%20New%20Officer%20Notification%20Form.doc>
2. Chapter: Send to State Secretary

Life Membership

1. In order to apply, the applicant must be a currently active member, and this application must be submitted to his (primary) State Society for forwarding to the NSSAR Headquarters.
 - a. State and Chapter Dues are still due
2. Member: completes form on NSSAR site and chapter forwards to State Secretary along with appropriate dues according to schedule.
<https://members.sar.org/media/uploads/pages/201/cK3xD0PrpDVf.pdf>

Members Turning 100

At 100 years old, they are eligible for Life Membership at no cost. All that is needed is for them to submit the National Life Membership Application Form found on the SAR website under SAR Forms and Manuals.

See “Life Membership” Section above for instructions.